DRAFT PROPOSAL FOR EMPLOYEE MANAGEMENT SYSTEM

DIT-01-1402/2020 EPHANTUS MULI NZIOKA

DIT-01-0009/2020 JACKLINE WANGUI KARIUKI

DIT-01-1622/2020 JOYCE NDUNGWA MUTHINI

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DESCRIPTION

In large organizations there are a huge number of employees, at this time an employee management system becomes a desire for the company to keep. The system can manage admin activities in an easier and quick way. The employee management system aims at providing an effective and efficient way to manage the employees in the organization. Employees are the pillar of an organization and an ideal employee management tool makes a big difference to an organization.

OBJECTIVES

Main objective

The main aim of the project is to create an employee management system that keeps track of employee data in the organization.

Specific objectives

To create an attendance management system that keeps track and manages employee timing and attendance effectively and efficiently.

To create a holiday and leave management system that keeps track of employees who take holidays and leaves.

To create a payroll management system that manages the payroll of the employees

To create an employee registration system that will allow the admin to add a new employee in the system.

To create a shift and overtime management system that calculates the exact number of hours each employee worked in a month.

IMPORTANCE

It will help in reducing paper work in the organization.

It will help secure employee data

It will allow the organization to keep real-time employee data.

It will allow an admin to access an employee data in the organization

SCOPE OF THE STUDY

The employee management system has two major components: Admin and Employee. The Admin is in charge of the company information, leave management and payroll and can also add and change the employee details. The Employee can use the system to check their leave status, view salary details, yearly holiday list, voicing grievances and also resigning.

MODULES

* Attendance management system (Jackline Wangui Kariuki)
* Holiday and leave management system (Chepkurui Naomy)
* Payroll management system (Ephantus Muli Nzioka)
* Employee registration system (Joyce Ndungwa Muthini)
* Shift and overtime management system (Kevin Okoth Obura)

GROUP NAME

Ace group